

**COMMITTEE FOR ENVIRONMENTAL
SERVICES, OPERATIONS, AND RESEARCH NEEDS (CESORN)**

**WORKING GROUP FOR WEATHER INFORMATION FOR SURFACE TRANSPORTATION
(WG/WIST)**

**AGENDA
MEETING 05-04
July 11, 2005
8:00 a.m. to 12:30 p.m.**

Office of the Federal Coordinator for Meteorology
8455 Colesville Road, Suite 1500
Silver Spring, MD 20910

1. **OPENING REMARKS (10 minutes---8:00 – 8:10 am)**

The Executive Secretary will review administrative information. The attendees at the meeting will introduce themselves. The chairpersons will then make opening remarks and seek approval of the agenda.

Proposed Action: Approve Agenda.

2. **RECORD OF ACTIONS (5 minutes---8:10 - 8:15 am)**

The WG/WIST Meeting 05-03 Record of Actions will be reviewed. The draft Record of Actions was distributed to WG/WIST members on May 26, 2005. No changes were received.

Proposed Action: Approve ROA.

3. **MEETING DISCUSSION TOPICS:**

A. INFORMATION GATHERING ACTIVITY TO DOCUMENT WHAT WIST R&D WORK IS ALREADY GOING ON AND CROSS FEED THE INFORMATION TO ALL MEMBERS (ACTION ITEM 2005-1.4). (15 minutes--8:15 – 8:30 am)

Proposed Action: Update WG/WIST on information gathering activity to find out what WIST R&D work is already going on and tabulate and cross feed the information to all members.

B. SELECT A STRATEGY TO DETERMINE THE FEDERAL R&D NEEDS THAT WOULD BE THE FOCUS OF THE WIST R&D PLAN (Action Item 2005-1.3). (45 minutes--8:30 – 9:15 am)

Proposed Action: Reach agreement on how to prioritize the WIST R&D needs. At the last meeting it was suggested the WG use fatalities, injuries, and property damage figures as a way to help prioritize needs...this would also be consistent with the WG's goals. Ms Goodwin was asked to provide these figures and the group would then comment on them. It was also suggested

the WG use the related weather factors to help describe the impact weather has in each of the areas of fatalities, injuries, and property damage.

C. USING PREVIOUSLY PUBLISHED R&D NEEDS LISTS AS A GUIDE, DETERMINE A PRELIMINARY STRUCTURE FOR THE WG/WIST R&D PLAN TO CLEARLY EXPRESS THE R&D PRIORITIES OF THE WIST COMMUNITY (Action Item 2005-1.3). (60 minutes---9:15 – 10:15 am)

Proposed Action: Decide on a design for the layout of the WIST R&D plan. A draft matrix was designed based on feedback from the last meeting. After much discussion, the WG decided the Executive Secretary would take action to combine the Modified CTRE and WIST matrix structures into one matrix, by:

- adding an entry for data archival for forensic efforts
- using CTRE row heading with WIST column headings
- adding a column for “Intermodal (ports and rail yards)”
- expanding the one word WIST mode descriptions to show the scope of each mode’s activities
- striking the word “improved” in CTRE rows and combine “performance measures” and “weather-related accident reporting” into one row heading.

BREAK 15 minutes--10:15 - 10:30 am

D. REVIEW AND COMMENT ON THE INITIAL “WIST RESEARCH INITIATIVE” PAPER (45 minutes---10:30 – 11:15 am)

Proposed action: WG/WIST provides feedback on the initial “WIST Research Initiative” paper. At the last WG/WIST meeting Mr. Williamson relayed to the group a request that the WG/WIST develop an initial “WIST Research Initiative” by July 1, 2005, so the WG’s efforts might have an impact on the FY07 and FY08 budget process. The group agreed to work up such an initiative if the NOAA-FHWA Partnering Plan might serve as the foundation for such a document

E. STRATEGY FOR NEXT MEETING (25 minutes---11:15 – 11:40 am)

Proposed action: What do we want to accomplish at our next meeting? Are we ready for a longer meeting to decide on needs and priorities? Do we need to invite representatives from each agency to make a case for their needs and priorities? Should the FAA Aviation Weather Research Program, the Volpe National Transportation Systems Center, and others also come to help decide what might be leveraged within the Federal community?

F. AGENCY INPUTS AND NEW ITEMS. (30 minutes---11:40 am – 12:10 pm)

Agency representatives will have the opportunity to update the committee on the status of agency surface weather activities, programs and budgets, needs, requirements, etc.

4. **REVIEW OF ACTION ITEMS (15 minutes---12:10 - 12:25 pm)**

Proposed Action: Review any actions taken during the meeting and ensure responsible agencies are aware of their taskings.

5. **NEXT MEETING (5 minutes---12:25 - 12:30 pm)**

Discuss and determine an appropriate timeframe for the next meeting.

ADJOURN at 12:30 pm