

**COMMITTEE FOR ENVIRONMENTAL
SERVICES, OPERATIONS, AND RESEARCH NEEDS (CESORN)**

**WORKING GROUP FOR WEATHER INFORMATION FOR SURFACE TRANSPORTATION
(WG/WIST)**

**AGENDA
MEETING 05-02
March 16, 2005
8:30 a.m. to 4:00 p.m.**

Office of the Federal Coordinator for Meteorology
8455 Colesville Road, Suite 1500
Silver Spring, MD 20910

1. **OPENING REMARKS (10 minutes---8:30 – 8:40 am)**

The chairpersons will have the opportunity to make any opening remarks and seek approval of the agenda. The Executive Secretary will review administrative information. Introduce attendees at meeting.

Proposed Action: Approve Agenda.

2. **RECORD OF ACTIONS (5 minutes---8:40 - 8:45 am)**

WG/WIST Meeting 05-01 Record of Actions will be reviewed. The draft Record of Actions was distributed to WG/WIST members on February 28, 2005. No changes were received.

Proposed Action: Approve ROA.

3. **MEETING DISCUSSION TOPICS:**

A. THE APPLIED SCIENCES DIRECTORATE OF NASA'S EARTH SCIENCE ENTERPRISE (ESE) WILL PROVIDE A BRIEFING ON ITS EFFORTS TO PROVIDE SOCIETAL BENEFITS THROUGH APPLICATION OF ESE RESEARCH AND TECHNOLOGY. (30 minutes---8:45 – 9:15 am)

Proposed Action: Provide information on NASA's Applied Sciences Directorate.

B. UPDATE WG/WIST ON ACTIONS TAKEN TO ESTABLISH A WG/WIST WEB PAGE TO FACILITATE SHARING INFORMATION (Action Item 2005-1.1). (30 minutes---9:15 – 9:45 am)

Proposed Action: Update WG/WIST on initial web page design and content and solicit feedback on additional items to add.

C. REVIEW AND FINALIZE ANY PROPOSED CHANGES TO THE WG/WIST TOR (Action Item 2005-1.2). (30 minutes---9:45 - 10:15 am)

Proposed Action: WG/WIST will finalize the TOR and submit any proposed changes to the CESORN for approval.

BREAK 15 minutes--10:15 - 10:30 am

D. FINALIZE THE VISION AND GOAL(S) FOR A NATIONAL WIST PROGRAM AND IMMEDIATE NEXT STEPS (Action Item 2005-1.5). (90 minutes---10:30 am - 12:00 pm).

Proposed Action: Finalize the draft vision and goal(s) and the immediate next steps for a National WIST Program for CESORN approval.

LUNCH 60 minutes---12:00 – 1:00 pm

E. REVIEW THE SYNTHESIZED R&D NEEDS LISTS AND BEGIN TO DETERMINE THE R&D NEEDS THAT WOULD BE THE FOCUS OF THE WIST R&D PLAN AND START TO BUILD A STRUCTURE FOR THE R&D PLAN TO CLEARLY EXPRESS THE PRIORITIES OF THE WIST COMMUNITY (Action Item 2005-1.3). (90 minutes---1:00 – 2:30 pm)

Proposed Action: Decide on a strategy to select the R&D needs to be included in the R&D Plan and begin to design the layout of the plan.

F. AGENCY INPUTS AND NEW ITEMS. (60 minutes---2:30 – 3:30 pm)

Agency representatives will have the opportunity to update the committee on the status of agency surface weather activities, programs and budgets, needs, requirements, etc.

4. **REVIEW OF ACTION ITEMS (15 minutes---3:30 - 3:45 pm)**

Proposed Action: Review any actions taken during the meeting and ensure responsible agencies are aware of their taskings.

5. **NEXT MEETING (5 minutes---3:45 - 3:50 pm)**

Discuss and determine an appropriate timeframe for the next meeting.

ADJOURN at 4:00 pm