

**INTERDEPARTMENTAL COMMITTEE FOR METEOROLOGICAL SERVICES AND
SUPPORTING RESEARCH (ICMSSR)**

**COMMITTEE FOR ENVIRONMENTAL INFORMATION SYSTEMS AND
COMMUNICATIONS (CEISC)**

**JOINT ACTION GROUP FOR THE NATIONAL WILDLAND FIRE WEATHER NEEDS
ASSESSMENT (JAG/NWFWNA)**

Meeting 2006-01

Proposed Agenda

Date/Time: January 25, 2006 (Wednesday) 8:30 AM - 5:00 PM
January 26, 2006 (Thursday) 8:30 AM - 5:00 PM

Location: OFCM
8455 Colesville Road, Suite 1500
Silver Spring, MD 20910

Wednesday, January 25, 2006

8:30 AM – 8:50 AM

Welcome/Setting the Stage

- Mr. Samuel P. Williamson, OFCM, Federal Coordinator

8:50 AM – 9:05 AM

Administrative Remarks

- Ms. Mary Cairns, OFCM, Executive Secretary
 - Administrative logistics
 - Agenda review/changes
 - Update JAG contact information

9:05 AM – 9:15 AM

Opening Remarks and Introductions

- Mr. Eli Jacks, Co-Chair, DOC/NOAA/NWS
- Dr. Alan Riebau, Co-Chair, USDA/FS

9:15 AM – 10:00 AM

Review of ICMSSR Informational Briefing

- Mr. Eli Jacks, NOAA/NWS

Discuss the ROA of ICMSSR, review the problem (WGA Policy, etc.).

10:00 AM – 10:15 AM

Morning Break

10:15 AM – 11:00 AM

Review and Discussion of Terms of Reference (TOR)

- Ms. Mary Cairns, OFCM
 - Review, changes, additions
 - Discuss function (how often, plan meetings, deadlines, responsibilities, etc)

11:00 AM – 12:00 PM

Agency Presentations

This would be a brief presentation by each agency to provide additional information on the problem/need for wildland fire weather in addition to providing information towards the assessment. The agencies should include the following:

1. Title Slide (list agency, main office, contact)
2. State their mission and relate it to wildland fire
3. Consider the following questions:
 - What fire management decisions/processes require weather and climate information?
 - Who are your users and stakeholders of fire weather information?
 - Out of the proposed assessment functional areas stated in the terms of reference, which areas would your agency consider to be a priority?
 - As related to the wildland fire weather “system,” what does your agency see as best practices? What are the operational deficiencies or needs, in terms of data, products, services, or research, that need to be addressed?
 - Given these deficiencies and needs, what is the required operational capability we hope to achieve?
 - Are there other specific questions your agency would like to see addressed?

USDA/USFS

- Dr. Alan Riebau, USDA/FS

12:00 PM – 1:00 PM

Lunch

1:00 PM – 3:00 PM

Agency Presentations (continued)

DOI

- Mr. Rick Ochoa, BLM

DOC/NOAA

- Mr. Heath Hockenberry, NWS

3:00 PM – 3:15 PM

Afternoon break

3:15 PM – 4:45 PM

Constituents' and other presentations

- Mr. Wayne Mitchell, California Dept. of Forestry & Fire Protection, National Association of State Foresters
- Mr. George Stephens, NESDIS, Product Lead for Fires

4:45 PM – 5:00 PM

Review issues/action items from the day

- Ms. Mary Cairns

5:00 PM

Adjournment

Thursday, January 26, 2006

8:30 AM – 9:00 AM

Discussion of Potential other Mini-workshops

1. Modeling
2. Air quality
3. Research
4. Decision makers/User response (local emergency managers, highway patrol)
5. Observations
6. Technology Platforms/mesoscale networks

9:00 AM – 10:15 AM

Focus Session 1: Data Collection

- Discuss questionnaire to develop specific questions
- Consider questions brought up in agency and constituents' briefings
- Detail who the respondents will be
- (Note: The following focus sessions will follow the above format.)

10:15 AM – 10:30 AM

Morning Break

10:30 AM – 12:00 PM

Focus Session 2: Information Dissemination

12:00 PM – 2:30 PM

Working Lunch (cost of catered lunch will be \$6 or bring your own lunch, 12:00 PM to 12:30 PM allocated for a break prior to resuming focus sessions)

Focus Session 3: Products and Services

2:30 PM – 2:45 PM

Break

2:45 PM – 4:00 PM

Focus Session 4: User Response and Decision Support

4:00 PM – 5:00 PM

Next Steps for Needs Assessment Document

- Co-chairs

Closing Remarks

- Co-Chairs
 - Next Meeting: February 2006

5:00 PM

Adjournment