

**INTERDEPARTMENTAL COMMITTEE FOR METEOROLOGICAL SERVICES AND
SUPPORTING RESEARCH (ICMSSR)**

**COMMITTEE FOR ENVIRONMENTAL SERVICES, OPERATIONS, AND RESEARCH
NEEDS (CESORN)**

**JOINT ACTION GROUP FOR THE NATIONAL WILDLAND FIRE WEATHER NEEDS
ASSESSMENT (JAG/NWFWNA)**

Preliminary Agenda for 2006-2 Meeting

March 1-2, 2006

Boise, Idaho

Date/Time: March 1, 2006 (Wednesday) 8:00 AM – 5:00 PM (local)
March 2, 2006 (Thursday) 8:00 AM – 5:00 PM (local)

Location: Owyhee Plaza Hotel
1109 Main Street
Boise, ID

Wednesday, March 1, 2006

8:00 AM - 8:10 AM

Welcome, Remarks, and Introductions

- Mr. Eli Jacks, Co-Chair, DOC/NOAA/NWS
- Dr. Allen Riebau, Co-Chair, USDA/FS

8:10 AM – 8:30 AM

Administrative Remarks

- Ms. Mary Cairns, OFCM, Executive Secretary
 - Administrative logistics
 - Agenda review/changes
 - Approval/Status of Action Items from 2006-1
 - Final Approval of Terms of Reference

8:30 AM – 10:00 AM

Review of Assessment Functional Area Templates

- Review process documents for the functional areas of data collection, integrity, processing, and archival; fire weather research and development; forecast products and services; information dissemination and technologies; and modeling, prediction, and data assimilation. Other areas can be discussed if time allows.

10:00 AM – 10:15 AM Morning Break

10:15 AM – 12:00 PM

Review (continued)

12:00 PM – 1:00 PM Lunch

1:00 PM – 1:15 PM

Note: At this time, the meeting convenes between the JAG/NWFWNA and the National Wildfire Coordinating Groups' Fire Environment Working Team (FENWT).

Introductions/Logistics

- Mr. Paul Schlobohm, BLM, FENWT Chair
- Ms. Cairns, OFCM

1:15 PM – 2:30 PM

Informational Briefing on the JAG/NWFWNA

- Ms. Cairns, OFCM, provides background on the OFCM JAG process in general and the charge of this group (Terms of Reference, TOR) *(about 15 minutes)*
- Mr. Jacks, NOAA/NWS, reviews ICMSR Brief and history up to first meeting *(about 30 minutes w/discussion)*
- Dr. Riebau, USDA/FS, reviews proceedings of first meeting and describes how we've structured ourselves around functional areas *(about 30 minutes/w discussion)*

2:30 PM – 2:45 PM Afternoon Break

2:45 PM – 4:00 PM

Informational Briefing on the FENWT

- Mr. Schlobohm, BLM

4:00 PM – 4:45 PM

Group Discussion and Coordination for Thursday Breakout Sessions

- Mr. Jacks reviews sample document for functional areas, including suggested process.
- Validate/revise suggested process for Thursday breakout sessions.
- Select specific functional areas for breakout sessions; assign subgroup attendees to teams.

4:45 PM – 5:00 PM

Open Discussion

5:00 PM Adjourn

Thursday, March 2, 2006

Note: JAG/NWFWNA Breakout Sessions with FENWT and Subject-Matter Experts

8:00 AM – 8:15 AM

Plenary to Review Breakout Group Processes

8:15 AM – 10:00 AM

Breakout Groups Work on Developing Assessment Questions and Gathering Information for Specified Functional Areas

10:00 AM – 10:15 AM Morning Break

10:15 AM – 12:00 PM

Breakout Sessions (continued)

12:00 PM – 1:15 PM Lunch

Thursday, March 2, Afternoon: Plenary Session - Breakout Group Reports

1:15 PM – 2:30 PM

Briefings by Breakout Group Team Leads (time allocations TBD based on number of groups selected for study)

2:30 PM – 2:45 PM Afternoon Break

2:45 PM – 4:00 PM

Brief-outs (continued)

4:00 PM – 5:00 PM

Discussion on Next Steps and Action Items

5:00 PM Adjourn